

STAC Meeting Minutes
December 8, 2014
Department of Corrections Training Academy

Attendees:

Laura Mertens	OA
Barbara Beermann	MOSERS
Renee Wilde	DOR
Kenneth Haigler	DSS
Steven Medrow	DOC
Lisa Schuster	DIFP
Allan Forbis	OA
Terry Black	DHSS
Geri Wiseman	MDC

Old Business:

Minutes from the July and October meetings were presented and approved as written.

Membership List

Lisa Schuster is now the DFIP representative to STAC.

New Business:

The topic of the day for this meeting was to share information regarding learning management systems (LMS).

DFIP – uses e-docs.

Corrections – uses a Moodle-based system for training, but a separate system for record-keeping, due to limitations of Moodle. Will possibly be checking the use of Crystal Reports or the DMH Consolidated Training Record for reporting.

Revenue – can enroll through the LMS. They have an internally produced training tracking manager. They can make new reports with support from ITSD. They have a drop-down of existing reports, and e-mail notifications.

OA (Laura Mertens) – Gyrus Training. Training managers can sign people up.

OA (Allan Forbis) – Online enrollment. Study Hall series through a Moodle platform.

HSS – SLU/Meridian LMS. Reports are customizable to some extent. In-house training is live through the intranet, which populates an ITSD-created database. The two systems are merged by hand. They are looking at Moodle.

SS – The original system was from SumTotal. There is self-registration, as well as registration by the supervisor. If someone un-registers, they are notified of the cost. E-mail notifications. Supervisor is updated through SAM II. The system is single sign-on. E-mail notifications can be set as desired, and the system can be set for someone to be supervisory or non-supervisory. It is possible to assign created curricula (training plans).

MOSERS – No single system. They use Crystal Reports, but do not have enough training created by MOSERS to justify having a full system.

Around the Table

DFIP- Has a 4-year manager training path. The first year is 40 hours, with 16 hours per year after that.

Revenue – Asked if anyone has information about Articulate Storyline. No one present has direct experience.

OA – Ashley Brown is a new person to the agency. She is taking over for Denise Osborne-Ferguson.

HSS – Continues the process of accreditation. Documents have been submitted, with a site visit in the near future. This year, they are working on employee engagement, based on Engaging Government Programs. HSS has completed their strategic plan.

SS – Has a workplace safety training video, but it is dated in appearance. The company is trying to get a grant to fund a new video.

MOSERS – Brought up the topic of infographics, and recommended Randy Krum's book. Barbara also briefly brought up (and it was discussed by the group) the possible implications of the Internet of Things.

Conservation – The Conservation Department has developed a “Wild Jobs – Interviewing Skills” course. This course includes tips for “interviewees” as well as procedures and tips for those conducting job interviews. Curriculum has also been developed for an “Ethics in the Workplace” that will be implemented in the Spring. The Department’s annual Instructor Training Course (ITC) will occur January 12-15. The course provides instruction on presentation and communication skills and hands-on presentation experience for the 48 participants. The Department is implementing a new

Learning Management System (LMS) – GyrusAim. A roll-out of the system will occur in February.

Corrections – Continue to grow their online training presence, with a number of new classes in 2014.