

STAC Meeting Minutes

January 12, 2015

Location: DSS

Attendees:

Steven Medrow	DOC
Julie Herigon	DHSS
Terry Black	DHSS
Lisa K. Johnson	DWD
Susie Robison	DSS
Barbara Beermann	MOSERS
Renee Wilde	DOR
Janice Frank	DPS-MUC
Ken Haigler	DSS
Tracy Wilfong	DWD
Gary Jenson	DWD
Stephen Sowder	DWD
Deanna Treu	DNR
Lisa Martin	DMH

- A presentation was given by Ken Haigler giving the group an overview of the DSS learning management system (LMS). Highlights of the presentation included course creation, tracking, and overall management of the system. A supervisor can edit a staff's courses/training program. Course codes coordinate with the Division who is providing the training. Manager Center is customizable and flexible. There are 3 super users of the system. A comment was made that the most important piece of their

system is reporting. DSS also reported that when they were working with a third party vendor determining needs the best advice they received was that if at any time you get stuck; always go back to the reports.

- Time ran out before a round table could happen. Allan F. however said that as a group STAC members need to continue talking about the future of training. We also need to get and make sure we have the right membership and attendance for this group.
- Chair, Steven Medrow also handed out a document on the Management Training Rule and stated that STAC will have a task to complete regarding MTR at future meetings.
- Next meeting will be April 13, 2015. Location TBD.