

STAC Meeting July 14, 2008

Attending:

* Sarah Irwin	Secretary of State
* Natoma Elliott	Department of Economic Development
* Gail Wolken	Department of Insurance
* Sheila Barnett	Department of Transportation
* Geri Wiseman	Missouri Lottery
* Victoria Hillstrom	Department of Revenue
* Becky Webb	State Auditor's Office
* John Holwer	State Auditor's Office
* Bill Figgins	Department of Revenue
* Allan Forbis	Office of Administration
* Mary Stixrud	Office State Courts Administrator
* Ed Yahnig	Department of Corrections
* Jane Roesti	Department of Conservation
* Barbara Wilson	Department of Natural Resources
* Roxy Flores	Office of Supplier and Workforce Diversity
* Paula Diller	Department of Revenue
* Beverly Struempf	Department of Social Services
* John Wickern	Department of Natural Resources
* Mechelle Matthews	Department of Higher Education
* Barbara Beermann	MOSERS

April minutes reviewed. The following changes were offered:

- Add Jennifer Zamkus, DSS, as a guest
- Change Suzi Middaugh, DNR, from guest to member
- Under announcements, the second bullet point should read "Mechelle also let the group know that some of the STAC members could not attend our meeting, and there were a few more that would have to leave early due to previous commitments."
- Under University of Missouri Presentation, point 2.) should include the word "Management" before Training, and capitalize the word "Rule" to read "...satisfy the requirements of the Management Training Rule."

With the noted changes, Mary Stixrud moved to approve the minutes; second by Paula Diller; minutes approved.

OA Update

- * Gary Fogelbach has retired
- * Guy Kraus is now with Division of Personnel
- * Certified Public Manager program with MSU should begin around January 2009
- * Lori Gilmore is a new trainer

- * Personnel Advisory Board: Angel McCormick Wilson will work with this and Paul Buckley is a new member
- * Annual Report is begin prepared
- * Governor's Awards: submission period has passed; ceremony is set for October 29
- * State Employee Recognition Day is being discussed
- * Solutions on-line magazine new edition is available
- * Session: Tiger Traits is set for end of September

Old Business—Committees

- * A list is on the STAC website
- * Discussion: Becky Webb's duties have changed; she is no longer a member of STAC; however, Peggy Schler or John Holwer will replace her for STAC; she attended today
- * Policy Committee report: (Bev Struempf and Paula Diller)
 - o Group has met 2-3 times
 - o Suggested renaming "training policy" to "charter;" Mary Stixrud moved; second by Paula Diller; passed
 - o Worked on strategic plan for 09 and has transferred it to Oversight Committee to finalize
 - o Survey on competencies, tracking, tools, accountability, "top 10," etc., was circulated and discussed; will use Survey Monkey; sent with appropriate cover memo to department directors; possible follow-up questions later depending on initial results
 - o Discussion on expanding content; Roxy Flores will develop questions and send survey to 16 departments only for data to use in report with specific requirements
- * Training Trends & Initiatives Committee report: (Sheila Barnett)
 - o Survey results were circulated and reviewed
 - o Top items were Sexual Harassment and Diversity, along with compliance with Management Training Rule
 - o Discussion on alternative formats, etc., as fuel/travel costs increase and on-site may not be possible; E-learning, webinars, polycoms, etc.; an advantage would be consistency of message balanced with cost saving as long as learning occurs (different audiences and subject matter may need different methods); suggested starting with core curriculum
 - o Everyone think about Communication & Membership Committee; needs leadership

Next meetings:

- * October 14 (Tuesday after holiday), Conservation
 - o Ed Yahnig agreed to demo E-Learning
- * December 15, holiday activity, one of Conservation's facilities to be determined; work-related gift to exchange

- * January meeting (date to be determined as Mechelle gets input): invite DESE and OSCA to provide demo

Meeting adjourned