

**STAC Minutes**  
**July 9 – 1:30 p.m.**  
**DNR Conference Center**

Attendance (X denotes attendance):

	Adams, Cheri
	Anderson-Harper, Rosie
	Barnett, Sheila
X	Beermann, Barbara
X	Bode-Oliver, Elaine
	Charrier, Jim
	Dudenhoeffer, Keith
X	Flores, Roxy
X	Forbis, Allan
X	Harris, Linda
	Hillstrom, Victoria
	Horn, Denise

	Howard, Bryan
	Jackson, James
	Kempker, Judy
	Krause, Guy
	Matthews, Mechelle
	Mixon-Page, Lorraine
	Mundell, Jessica
	Murphy Sara
	Oetting, Beth
	Robinett, Darlene
X	Robison, Susan
	Rockers, Paul
	Roesti, Jane

X	Schulte, Lisa
	Scroggins, Cynthia
	Smith, Pat
	Snyder, Mary
X	Stixrud, Mary
	Struempf, Beverly
	Verslues, Lisa
	Waller, Michele
	Webb, Becky
X	Wilson, Barbara
X	Wiseman, Geri
	Wolken, Gail
	Yahnig, Ed

STAC member Elaine Bode-Oliver **called the meeting to order and welcomed** members; 10 people were in attendance.

**Approval of Meeting Minutes**

The May and June minutes were distributed prior to the meeting and feedback was requested in the meeting. No further comments/suggestions were recommended.

**Announcements**

- The Missouri State Library now has full online access to Journal of American Medical Association (JAMA) and online access to the Chronicle of Higher Education. There are also about 30 other journals that will be available to state agencies. They are also trying to set up a “proxy server” to be able to access these journals from outside the state server (must have a State Library card to access).
- Training DVD’s are being cataloged by the Missouri State Library (the Secretary of State’s Office put approximately \$10,000 into these training DVD’s of various topics). They are very close to having an online scheduling system available in order to reserve the DVD’s. Linda will send an e-mail notifying STAC members when the system is available.

**Office of Administration Update**

- Dr. Alan Zimmerman will be conducting a “Peak Performance” seminar at OA on September 27.

- OA is almost finished conducting “PERforM” training, and will be finished after conducting some sessions for the Department of Insurance. OA will be establishing open-enrollment for PERforM classes in September.
- Division of Personnel’s Annual Report will be coming out, so agencies will be getting notification in regards to training reports that will be due re: mandatory training rule activity during FY’07.
- OA is introducing a new program called “Situational Leadership” and “12 o’clock High” – OA trainers are getting certified in this program through “The Center for Creative Leadership” next week. OA has invited one representative from each agency to attend these programs on July 17 & 18, 2007.
- “Situational Leadership” and “12 o’clock High” will be offered by OA in the fall; cost is \$175 for the 2-day program.

### Sub-Committee Review

There were no sub-committee meetings today.

### Other Business

- Attendance & Alternate Representative at Meetings
  - Elaine re-emphasized the importance of having representation whenever STAC members cannot attend the monthly STAC meeting. The Policy Committee will look at revising the guidelines and how they address department representation and Chair and Co-Chair positions for STAC.
- Selection of Chair and Co-Chair
  - STAC is in need of leadership. Elaine was asked to Chair the committee and had to decline because of other commitments and agency responsibilities. She has served as Co-Chair and Chair and indicated that those positions are enriching opportunities for individuals who serve in a STAC leadership role.
  - Allan Forbis reiterated that one of the purposes of attending STAC meetings is to communicate information to agency directors.
  - Allan volunteered to call Beverly Struempf and have a discussion with her about accepting the Chair position and Roxy Flores has volunteered to be Co-Chair, but she will need to talk to her supervisor. We hope to have this resolved by August.

### Reminder

The next STAC meeting is scheduled for **August 13, 2007**. For the meeting location, please check with the main reception desk at 1738 E. Elm Street, because the DNR Route 66 conference room has been converted to a computer training room.